



Managing for Dummies

Bob Nelson , Peter Economy

Download now

Read Online ➔

Managing for Dummies

Bob Nelson , Peter Economy

Managing for Dummies Bob Nelson , Peter Economy

Being a manager can be an intimidating and challenging task. Managing involves teaching new skills to employees, helping land a new customer, accomplishing an important assignment, increasing performance, and much more. The process of management can be very challenging at times, but it can also bring you a sense of fulfillment that you never imagined possible. Organizations rely on managers to make the most out of situations and get the best possible results. *Managing For Dummies, 2nd Edition*, is perfect for all levels of managers. This clearly written, easy-to-understand guide will help anyone to

Hire talented employees Master skills such as conflict resolution and coaching Initiate change and deal with resistance to change Set and communicate your goals Motivate employees to go above and beyond expectations Discover real-life solutions to the most common situations that supervisors and managers face - solutions that stand up over time and can be used during turbulent times. *Managing For Dummies, 2nd Edition*, also covers the following topics and more:

Delegating: the Manager's No. 1 Tool Inspiring employees to better performance Getting your message across to your employees Measuring and monitoring individual and project performance Focusing on ethics and office politics Team building and collaboration Tools and techniques for managers Managing in today's lightning-speed business world requires that you have the latest information and techniques for getting the job done. This book provides you with straightforward advice and up-to-the-minute strategies for dealing with anything that comes your way.

Managing for Dummies Details

Date : Published January 24th 2003 by For Dummies (first published June 7th 1996)

ISBN : 9780764517716

Author : Bob Nelson , Peter Economy

Format : Paperback 384 pages

Genre : Business, Management, Nonfiction, Self Help, Leadership

 [Download Managing for Dummies ...pdf](#)

 [Read Online Managing for Dummies ...pdf](#)

Download and Read Free Online Managing for Dummies Bob Nelson , Peter Economy

From Reader Review Managing for Dummies for online ebook

Ricardo Clerigo says

As far as I can tell, lots of advice, but fails to give any insight as to why we should believe some of the practices described in the book works.

Here's some suggestions for the book:

- Including some references to studies that prove the point
- Include some references to well known real life scenarios of managers succeeding or failing at applying those points

The constant jokes are not funny and derail you even further from believing the accuracy of the statements (no references to back it up + constantly joking => strange feeling of disbelief).

I'm finding the book to be a good sum up of a lot of management practices, but again, fails in identifying where those practices were discovered (studies perhaps?) applied (real companies perhaps?) or learned (failures or success stories perhaps?) in real life.

Just my 2 cents

George says

Very good, useful and invaluable book! Strongly recommend!

Abdullah M. M. S. says

This book presents what management is all about in a nutshell. Every manager ought to have this book on a shelf in his office.

The downside to this book is that I had a feeling that it was mainly targeting mid-level managers only. Nevertheless, it is a valuable book for any manager or manager-to-be.

Saeid says

It explains everything about managing fluently. You can see the cheat sheet of it there. I learned new skills that I've never heard. I advise you experience at least once.

Kaloyan Roussev says

This is actually a very good book on management. You will be surprised to know how many managers I've

Yvonne says

Sherin Samir says

Chavonne says

Masumeh says

???? ???? 94

Shahryar says

[illegible]

Brian says

This book covers the basics of management. It avoids the many fads that disappear after a brief period of popularity. There is a lot of repetition, but it's a good first book on the subject.

David says

"Whether you've been a manager for years, or you were just recently promoted, the world of management can be frustrating, confusing, and intimidating. Don't stress! With "Managing For Dummies"

Mostafa Abdollahi says

?????? ???? ???? ????! ??? ???? ?? ??? ?????/???? ?? ??? ???? ?????. ???? ???? ???? ? ???? ????
??? ?????? ?? ????? ?? ?? ?? ? ?? ??? ???? ???? ???? ??

ArEzO.... Es says

??? ?? ??? ?? ??? ??????
?? ??:
?? 1: ?? ?? ?????? ??? ??????
?? 1: ??? ???? ???? – ??? ??
?? 2: ?? ??? ?????? ????? ?? ?? ??? ? ?? ?? ?? ??? ?????!
?? 3: ?? ?????: ?? ?? ?? ? ?????? ?????? ??? ???? ???? ????
?? 4: ?? ????? ???? ?? ?????? ?? ?? ?? ?? ?? ????
?? 2: ?????: ?? ?????
?? 5: ??????: ????? ??????
?? 6: ????? ?????? ?? ????? ????
?? 7: ??? ?????? ?? ?? ????
?? 3: ??? ?????? ?? ????? ?
?? 8: ?? ????? ? ?? ????
?? 9: ????? ???? ? ??? ????? ????
?? 10: ?????? ? ?????? ???? ????
?? 4: ?? ?? ?????
?? 11: ????? ???? ?? ?????
?? 12: ?? ????
?? 13: ???? ? ????
?? 5: ????? ???? ?????? ????
?? 14: ????? ????! ????? ? ???? ? ?? ? ?? ? ? ?
?? 15: ????? ??????: ?? ???? ???? ???? ???? ?
?? 16: ?? ? ???? ? ?? ?? ? ??: ???? ???? ? ????
?? 6: ???? ? ? ????
?? 17: ???? ???? ?????? ? ???? ????
?? 18: ??? ???? ?????

??? 19: ??? ???????? ? ??? ? ? ? ?
??? 20: ???? ? ?????? ????? ????
??? 7: ? ???? ?
??? 21: ? ???? ???? ??????
??? 22: ? ? ? ? ???? ???? ????? ?????

Estelle says

Très intéressant,

plein de bons conseils et d'exemples concrets.

Très pédagogique

mais je crois que vais rester assez nulle...
